



This school year we will continue to implement a Home School Communication Folder system. The purpose of this system is to ensure timely and organized delivery of classroom and school information to families. All written school communication will be sent home in this folder on TUESDAYS only. There is a place for families to sign on the inside of the folder for each Tuesday. Every student will be given a folder. ParentLink emails and texts will continue to be sent as reminders for events. Please make sure that the Office has an updated phone number and/or email to receive these messages.

Information in the folder may include:

- Classroom newsletters and communication
- Corrected work/tests that need to be signed
- Flyers for classroom events
- Flyers for school-wide events
- School newsletters
- Permission slips for teams and clubs
- Fundraising information
- Progress reports
- Cafeteria information
- Library information

Exceptions to this include daily behavior reports, IEP communication, discipline information, and homework/reading logs. Please help support this communication system by checking your child's backpack for the folder each Tuesday, signing in the appropriate space, and having your child return it to the teacher each Wednesday. Please be assured that families are able to continue to communicate with teachers and school staff at any time in person and through notes, phone calls, and emails.

Thank you in advance for your support of this school wide procedure. As always, please let us know what questions you have.

Traci Holloway

Principal